



Group Study Exchange District Application for program year 2012-13

Application for District _____

The Group Study Exchange (GSE) program provides travel grants to paired Rotary districts in different countries to exchange teams composed of four to six non-Rotarian professionals (ages 25-40) and a Rotarian team leader. Team members live in local Rotarians' homes wherever possible and follow a carefully prepared itinerary throughout the host district. Team members observe their host country's professional, commercial, and industrial operations; systems of government; and education, health, welfare, and social institutions.

Important

- This application is for NON-FUTURE VISION PILOT DISTRICTS only.
- Nonpilot districts participating in the GSE program for the 2012-13 program year will need to allocate US\$5,000 from their District Designated Fund (DDF) in order to cover a portion of the exchange. Travel expenses and approved reimbursements over the \$5,000 costs will be covered by the World Fund; for neighboring country exchanges, districts will need to allocate \$2,500 of DDF.
- Partner districts may carry out a Group Study Exchange by sending and receiving a team in the same 2012-13 program year. Please see section I for the different options.
- World Fund awards do not accumulate from year to year and cannot be donated to another district.
- All funding and travel options are subject to change by The Rotary Foundation Trustees.
- To consider your application for pairing, all sections of this form must be completed.

Additional GSE Award

In 2012-13, districts may opt to make a District Designated Fund (DDF) allocation through *SHARE* to cover the expenses of the exchange. The cost for one district to send a GSE team using DDF is US\$11,000 (or \$6,000 for a Neighboring Country GSE). An exchange must be carried out by both sending and receiving a team in the same program year.

Funding must be allocated in the *SHARE* system through DDF at the time the district applies to send a GSE team.

For further details on the *SHARE* cycle and various GSE options available, refer to the *District Rotary Foundation Committee Manual* (300-EN) or contact the *SHARE* system coordinator at The Rotary Foundation.

The Foundation Trustees make every effort to pair districts sending GSE teams through *SHARE*. However, if such a pairing is not possible, the appropriated DDF will be returned to your district's *SHARE* account for future use.

Districts may apply to send a maximum of two GSE teams per program year. One GSE District Application must be completed and submitted for each GSE team.

FINDING AN INTERNATIONAL PARTNER

Districts are encouraged to arrange a GSE pairing in advance. However, if you are unable to secure a partnership before the 1 October deadline, the Trustees will match your district with an appropriate partner based on pairing history, availability, and geographical preferences. To prearrange a GSE partnership, contact your district governor-elect (DGE) counterpart to express your interest and seek a commitment. Send e-mails and photos to the DGE or GSE chair of potential partner districts, promoting points of cultural, geographical, historical, and vocational interest in your district. DGEs may also use Member Access on the RI website to contact their counterparts. Only districts that have reciprocally listed each other in section III (Prearranged Partnerships) will be confirmed as partners — **do not list potential or preferred partner districts that have not agreed to a pairing with your district.**

When seeking a GSE partner, consider

- A partner district that is culturally different from your own (e.g., high-income country vs. low-income country, or region where another language is spoken or customs may be significantly different)
- A partner located in a geographic area that your district has not been paired with recently
- Your district's international service goals and objectives when identifying target districts
- Districts with similar industries or social concerns that the GSE team can focus on (e.g., local agriculture, the challenges of urban violence, or public health)
- A partner district that wishes to base the GSE on one or more of the Foundation's six areas of focus, as listed below:
 - Peace and conflict prevention/resolution
 - Disease prevention and treatment
 - Water and sanitation
 - Maternal and child health
 - Basic education and literacy
 - Economic and community development

All applications must be submitted by 1 October 2011 to your GSE coordinator via e-mail or fax at 847-556-2143.



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SECTION I – Award Type

You and your partner district should agree on how you would like to fund this partnership. If your district has not yet found a partner, please check the funding option that your district would be willing and able to use. Please be sure to complete one application per team that your district wishes to send.

DDF/World Fund (WF) Option

Please choose one of the following options:

Option 1 – Our district agrees to allocate its own DDF in order to cover a portion of the exchange.

_____ Our district will use \$5,000 in DDF to send a GSE team. Travel expenses and approved reimbursements over the \$5,000 costs will be covered by the WF pool.

_____ Our district will use \$2,500 in DDF to send a GSE team to a neighboring country. Travel expenses and approved reimbursements over the \$2,500 costs will be covered by the WF pool.

Option 2 – Our district will receive a full DDF donation from our partner district.

Our district will receive a full donation from our partner district in the amount of (check one)

_____ US\$5,000 to send a GSE team in the same year. Travel expenses and approved reimbursements over the \$5,000 costs will be covered by the WF pool.

_____ US\$2,500 to send a GSE team to a neighboring country in the same year. Travel expenses and approved reimbursements over the \$2,500 costs will be covered by the WF pool.

Option 3 – Our district will receive half of the required DDF from our partner district, and our district will provide the other half.

Our district will receive a donation from our partner district in the amount of (check one)

_____ Our district will receive a donation of US\$2,500 of DDF to cover half of our GSE team's expenses, and our district will provide the other \$2,500 in DDF. Travel expenses and approved reimbursements over the DDF costs will be covered by the WF pool.

_____ Our district will receive a donation of US\$1,250 of DDF to cover half of our GSE team's expenses for a neighboring country exchange, and our district will provide the other \$1,250 in DDF. Travel expenses and approved reimbursements over the DDF costs will be covered by the WF pool.

Please choose one of these options only if this is for an additional GSE for the 2012-13 program year.

DDF-Only Option – Additional GSE (select one)

Note: You do not need to indicate if your district will donate DDF. Simply indicate if your district will use its own DDF and/or receive a donation from its partner district.

Option 1 – Our district will use only its own DDF.

Our district will use (check one)

_____ US\$11,000 of DDF to send a GSE team

_____ US\$6,000 of DDF to send a GSE team to a neighboring country

Option 2 – Our district will receive a full DDF donation from our partner district.

Our district will receive a full donation from our partner district in the amount of (check one)

_____ US\$11,000 to send a GSE team

_____ US\$6,000 to send a GSE team to a neighboring country

Option 3 – Our district will receive half of the required DDF from our partner district, and our district will provide the other half.

_____ Our district will receive a donation of US\$5,500 of DDF to cover half of our GSE team's expenses, and our district will provide the other \$5,500 in DDF.

_____ Our district will receive a donation of US\$3,000 of DDF to cover half of our GSE team's expenses for a neighboring country exchange, and our district will provide the other \$3,000 in DDF.



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SECTION II – District Planning

Purpose and Goals of the Exchange

What are your goals as a sponsor district?

What are your goals as a host district?

How will your district integrate one of the Foundation's six areas of focus into the visiting team's host itinerary?

SECTION III – Prearranged Partnerships

Our district has arranged a GSE partnership with District _____ (country) _____.

We understand that for the pairing to occur, the proposed partner must also request our district on its application.

The Trustees cannot approve requested pairings unless districts list each other by mutual consent. Districts must have secured the proper funding in advance of application. Do not attach correspondence from the partner district. **DO NOT** list potential or preferred partner districts that have not agreed to a pairing with your district.

SECTION IV – Trustee Pairing Preferences

Expand the experience of your district by pairing with a district with significant cultural, linguistic, and/or other differences. List regional pairing preferences below. The Trustees reserve the right to determine pairings that fulfill the Foundation's humanitarian objectives. Note that due to a high volume of requests to pair with certain regions of the world, some of which have few districts, **it is not always possible to accommodate preferences**. Districts are asked to honor the pairings made by the Trustees, and will be required to do so if the "exclusive preference" box is not checked below.

PREFERRED REGION — Please select three and **number them in order of preference**.

- NORTH AMERICA EUROPE ASIA
 LATIN AMERICA AFRICA OCEANIA

EXCLUSIVE PREFERENCE

If the Trustees are unable to pair our district with any of the above preferred regions, our district chooses not to apply for a GSE award. **If this box is not checked, your district commits to carrying out a GSE with the partner district selected by the Trustees.**



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SECTION V – Specialized GSEs

Check if your district intends to organize a

- Single Vocation GSE**, composed of team members from one vocation
- Humanitarian Project GSE**, identifying future humanitarian projects for your district
- Area(s) of Focus GSE**, centered on one or more of the Foundation's six areas of focus (see list on page 1 of application)
- Traditional GSE**, composed of team members of mixed professions
- Cultural GSE**, focusing on art, music, or other cultural aspects of a country
- Other** _____

CONDITIONS OF AWARD

In accepting this award, we understand and agree that:

1. The Rotary Foundation Trustees reserve the right to make final decisions on district pairings.
2. The district has appointed a GSE subcommittee of the district Rotary Foundation committee to administer the exchange, including promoting the program, identifying host families, creating a host itinerary according to GSE guidelines, and orienting the outbound team. The committee will be composed of at least three Rotarians on staggered terms with provision for continuity of membership.
3. The district has appointed a special GSE selection committee to select the team leader, team members, and alternates. The selection committee will include the current district governor, immediate past district governor, district governor-elect, three Rotarians on staggered terms, and GSE subcommittee chair of the selection committee. The selection committee will select team members who
 - a) Are between the ages of 25 and 40
 - b) Are fully employed and have two years' experience in their field of work
 - c) Are capable of having their long-term career paths impacted through the GSE experience
 - d) Live or work in the sponsor district
4. Team members must not be Rotarians; honorary Rotarians; employees of clubs, districts, or other Rotary entities (as defined in the Rotary Code of Policies), or of Rotary International; spouses, lineal descendants (children or grandchildren by blood, legal adoption, or marriage without adoption), spouses of lineal descendants, or ancestors (parents or grandparents by blood) of persons in the foregoing categories; or employees of agencies, organizations, or institutions partnering with The Rotary Foundation or RI; and any other individual identified in section 9.3 of the Foundation bylaws. Team members may not be the spouse of another candidate assigned to the same GSE team.
5. Team leaders must not be the spouse, lineal descendant, or stepchild (whether adopted or not adopted) of a living immediate past governor, current governor, or governor-elect of the district making the appointment.
6. Rotarians who serve on a club- or district-level GSE selection committee are expected to exercise complete transparency in their personal or business relationship with an applicant and must notify the committee chair in advance of the selection process of any actual or perceived conflict of interest due to the committee member's association with a GSE team candidate; e.g., employees of the same firm or organization, members of the same Rotary club, or members of the same club sponsoring an application, familial relationship, etc.
7. Spouses or other family of the team leader and members may not accompany the team during the tour under any circumstances.
8. The Foundation arranges and provides for only the cost of air travel for the GSE team members and leader. The team must travel as a group from one point of departure in or nearest the sending district to one point of arrival in or nearest the host district.
9. The Foundation provides the most economical round-trip air ticket between the home and host countries, and the host area Rotarians will provide meals, lodging, and group travel in their district.
10. Team members must travel together in the host district throughout the study program. If a team member chooses to leave the team before the official end of the study tour, he/she may be responsible for the entire cost of airfare. After the study tour, team members may travel in the host country or elsewhere at their own expense for no more than four weeks.
11. The district will arrange at least **five customized vocational study days per team member (approximately 20 vocational days per team of four non-Rotarian members)** to meet individually with representatives of his/her profession or a closely related profession to study related techniques, conditions, and levels of development, and to exchange ideas and information.



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- 12. The district will provide free time for the visiting team of at least one full day and one half day each week, and one midtour break (no scheduled activities are to be included in this time).
- 13. Release of travel tickets for a GSE team is contingent upon receipt, review, and approval of the host district's planned itinerary by the sending district and GSE team.
- 14. The district shall defend, indemnify, and hold harmless Rotary International and The Rotary Foundation of Rotary International, their directors, officers, and employees from and against any liability, responsibility, costs, or obligations (beyond providing the cost of the team's transportation to and from the receiving district) based upon any negligent or unlawful act of the district or its representatives. The foregoing includes but is not limited to the team leader's/member's vocational activities and services while in the host district.
- 15. Each above Condition of Award applies to all exchange awards granted by the Foundation Trustees. This includes any non-Rotary country GSEs requiring Trustee approval. All aspects of such awards, including travel arrangements and subsidies, will be administered per regular Trustee policy.

We understand and agree to the terms stated in the above Conditions of Award and that this application must be received by The Rotary Foundation no later than 1 October 2011 to receive a pairing for the 2012-13 program year.

NAME OF CURRENT DISTRICT ROTARY FOUNDATION CHAIR (PLEASE PRINT)

NAME OF 2012-13 DISTRICT GOVERNOR (PLEASE PRINT)

SIGNATURE OF CURRENT DISTRICT ROTARY FOUNDATION CHAIR (MANDATORY)

SIGNATURE OF 2012-13 DISTRICT GOVERNOR (MANDATORY)

DATE

DATE



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